

COMPANY:	Man Group
POST:	Data Sourcing and Strategy Analyst
APPRENTICESHIP:	Business Administration level 3 (18-months)
START DATE:	29 th July 2022
LOCATION:	London Head Office Riverbank House 2 Swan Lane London, EC4R 3AD
WORKING HOURS:	Monday – Friday, 9am-5pm Total hours per week 35 including one day training at City Gateway
SALARY:	London Living Wage £11.05 per hour

The Company

We are an active investment management firm focused on delivering attractive performance and client portfolio solutions, deploying the latest technology across our business to help ensure we stay at the forefront of our evolving industry. We provide long-only, alternative and private markets products on a single and multi-manager basis. We develop bespoke solutions and fund of hedge fund services which utilise the firm's advanced technology, infrastructure and expertise. We continuously invest in technology, talent and research as we strive to deliver the best results for our clients.

With a trading history spanning more than 230 years, and over 25 years of experience of global investment management, Man Group offers longevity and durability in a rapidly changing financial world. Each of Man AHL, Man Numeric, Man GLG and Man FRM has over 20 years of investing experience, and Man Group developed its private markets offering with the launch of Man GPM in 2017.

The Role

Man Data Science: Data Sourcing and Strategy – Man Group

The Man Data Science group is a global central function which manages and owns the delivery of new and alternative data to our investment teams. The group is made of four areas: Data sourcing and strategy, data science, data science engineering and data management.

The function seeks to unlock the value in data by engaging with investment teams, contribute to building scalable insights and evaluation methods and sourcing new data to increase data discovery for our investment teams.

We have varied backgrounds across the industry including Computer Science, Mathematics, Physics, Engineering and Finance. The core value which unifies us is a passion to utilise science, technology and data to enhance our investment process.

As data sourcing and strategy analyst in our Data Sourcing and Strategy function you will help to support Man's investment teams in the acquisition of structured and unstructured third-party data

from new sources. The Data Sourcing and Strategy team actively seeks unique, differentiated and alpha-adding resources to be utilized by our Man's investment teams.

You will be helping to understand researcher requirements for new data, become familiar with data sourcing technique and build an understand of the commercial data date governance considerations associated with onboarding data. Amongst others, your responsibilities with include the facilitation of new data requests; managing alternative data vendor compliance and legal approval; constantly scout and engage new potential alternative data sources; and support with managing Man's alternative data vendor relationships. This is delivered through a series of self-managed projects working closely with our data science and data science engineering teams, with the potential to get involved in technical development projects.

Duties and responsibilities:

- Introduce new data sources that are can be used in our investment management portfolios
- Building relationships with Man's investment teams to understand data requirements and deliver new data sources
- Support new data trial processes through engagement with internal stakeholders such as research, portfolio managers, compliance and legal
- Helping to drive down data costs through initial negotiation and ongoing identification of cost saving opportunities
- Coordinate contract and subscription renewal process by liaising with legal teams for contract review and compliance for data due diligence
- Support the team's efforts in researching, identifying and introducing new data sources
- Support of the ongoing commercial terms including supporting external data audits, price increases and changes to terms and conditions, as well as general license queries
- Work with Commercial Managers to negotiate with data vendors to obtain the best value terms and conditions for Man Group
- Supporting with vendor calls to build strong external relationships
- Suggesting and supporting projects for process improvements
- Create and manage data reporting, metrics and dashboards
- Supporting the Man Data Science team with data quality checks and tool management
- To be able to effectively plan and manage small projects

A typical day

- Supporting the team in negotiating new data contracts for Man's Investment Managers
- Work alongside the team to coordinate contract and subscription renewal process
- Joining vendor calls to maintain strong relationships with our vendors
- Review, cleanse, and catalogue metadata obtained on new datasets
- Exploring new data sources for potential use by Man researchers and supporting the team in maintaining Man's data catalogue
- Working with the team to onboard new datasets for trials, including understanding the key considerations for onboarding data and liaising with Man's legal and compliance teams
- Effectively and efficiently answering any contractual queries from the business, escalating to the team members where required
- Assisting with the management of the team's mailbox
- Supporting the team with ad hoc reporting, data sourcing projects and strategic initiatives
- Identify areas of efficiency in our data systems and reporting tools
- Log, analyse and manage data cost and commercial problems to identify and implement solutions that drive data costs down and reduces vendor risk
- Supporting the Man Data Science team with data quality checks and tool management

Desired Skills

- Excellent communication skills, both spoken and written

- PC skills – Excel, PowerPoint, Word
- Jira, Python/other coding experience welcome but not critical
- Experience of analysing raw data and generating reports/insights
- Strong problem-solving skills and ability to think creatively
- Collaborative team player who can work
- Confident in communicating to external and internal stakeholders
- Attention to detail and good time management
- Enthusiastic to learn new skills and contribute toward team goals

Desired qualification

- Maths GCSE grade A*-C or 9-4 or equivalent or Functional Skills Level 2
- English GCSE grade A*-C or 9-4 or equivalent or Functional Skills Level 2
- Good standard of practical application of literacy and numeracy

Future Prospects

This qualification will prepare you for employment as a Business Administrator. Upon completion of this apprenticeship, you may consider higher apprenticeships or additional professional qualifications and training.