



City Gateway

Health & Safety Policy

Reviewed by (name)	Date	Next review needed
Diane Betts	February 2022	February 2023

This policy will be reviewed on an annual basis

Health and Safety Policy

We are committed to ensuring the health and safety of our employees, customers and learners and to provide a safe environment for all those attending our premises.

In particular we are committed to maintaining safe and healthy working conditions through control of the health and safety risks arising from our work activities, through consulting with our employees and providing appropriate information, instruction, training and supervision and taking steps to prevent accidents and cases of work-related ill health.

In accordance with our health and safety duties, City Gateway are responsible for:

- Assessing risks to health and safety and identifying ways to overcome them.
- Providing and maintaining a healthy and safe place to work and a safe means of entering and leaving our premises, including emergency procedures for use when needed.
- Providing information, instruction, training and supervision in safe working methods and procedures as well as working areas and equipment that are safe and without risks to health.
- Ensuring that equipment has all necessary safety devices installed, that equipment is properly maintained, and that appropriate protective clothing is provided.
- Promoting co-operation between employees to ensure safe and healthy conditions and systems of work by discussion and effective joint consultation.
- Regularly monitoring and reviewing the management of health and safety at work, making any necessary changes and bringing those to the attention of all employees.

All employees must also recognise that everyone shares responsibility for achieving healthy and safe working conditions. You must consider the health and safety implications of your acts and/or omissions and take reasonable care for your health and safety and that of others. Any health and safety concerns should be reported to your manager.